

## AGENDA

FLORIDA DEPARTMENT OF HEALTH  
BOARD OF MEDICINE AND  
BUREAU OF ENFORCEMENT  
OFFICE SURGERY REGISTRATION WORKSHOP

November 7, 2018

Doubletree Orlando at SeaWorld  
10100 International Drive  
Orlando, FL 32821

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### Bureau of Enforcement:

Christopher Ferguson, Interim Bureau Chief Enforcement  
Michelle Miller, Interim Chief of Investigative Services Unit  
Caroline Roth, Administrator  
Stacey Castrovinci, RN, Nurse Inspector  
Carmen Dixon, RN, Nurse Inspector  
Eryn Simpson, RN, Nurse Inspector  
Nicole Taylor, RN, Nurse Inspector  
Ronda Williamson, RN, Nurse Inspector

### Board of Medicine:

Claudia Kemp, Executive Director  
Dr. Robert London, Member, Board of Medicine

Mark Whitten, Bureau Chief, Health Care Practitioner Regulation

**Participants in this public meeting should be aware that these proceedings are being recorded.**

Wednesday, November 7th – 9:00 a.m.

1. Introduction/Purpose
2. Office Surgery Registration Program History
3. Program Statistics
4. Review and Discussion of Inspection Form and Most Common Deficiencies
  - Surgical Logs - 12
  - Crash Cart - 27
  - Compliance with Patient/Procedures Records – 10
  - Compliance with Informed Consent – 11
  - Notification in Writing to the Department of Any Changes to the Registration - 5
  - Office Equipment/Supplies – 26
  - Current Equipment Performance Standards – 7
  - Risk Management Program Documentation & Review – 18d
  - Patient Evaluation Immediately Before Surgery – 9a
  - Compliance with Risk Management Program – 18
  - Compliance with Pre-Operative Evaluation - 9
6. Conclusion